

A meeting of the **CORPORATE GOVERNANCE PANEL** will be held in the **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 28 JUNE 2011** at **6:30 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

AN INFORMAL SESSION ON THE PRESENTATION OF THE COUNCIL'S ACCOUNTS WILL BE HELD AT 6:00PM FOR ALL PANEL MEMBERS IN CIVIC SUITE 0.1A

APOLOGIES

1. MINUTES (Pages 1 - 6)

To approve as a correct record the Minutes of the meetings of the Panel held on 23rd March and 18th May 2011.

**Miss H Ali
388006**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 overleaf.

3. FINAL ACCOUNTS 2010/11 (Pages 7 - 74)

To consider a report by the Head of Financial Services seeking approval of the draft Statement of Accounts for the 2010/11 financial year.

**Mrs E Smith
388157**

The Statement of Accounts is enclosed.

4. INTERNAL AUDIT PLAN (Pages 75 - 86)

To consider a report by the Audit and Risk Manager regarding the Internal Audit and Assurance Plan for the 12 month period commencing August 2011.

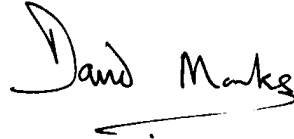
**D Harwood
388115**

5. COMPLAINTS (Pages 87 - 90)

To consider a report by the Head of Legal and Democratic Services on the internal complaints determined by the Local Government Ombudsman in 2010/11.

**A Roberts
388015**

Dated this 24 day of June 2011



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Mrs A Jerrom, Member Development Officer, Tel No: 01480 388009 / e-mail: Amanda.Jerrom@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.